



Identification and Documents Checklist For New Non-Individual Accounts

Listed below is the summary of the documents and identification you will need to supply when opening an account for a non-individual:

Domestic Companies require:

- Account Application Form
- ASIC Database Search (staff to do free search on web)
- Certificate of Registration
- Australian Company Number
- Tax File Number or ABN (optional)

Trusts and Superannuation Funds require:

- Account Application Form
- Trust Deed / Extract
- Tax File Number (optional)

Partnerships require:

- Account Application Form
- Certificate of Registration
- Tax File Number or ABN (optional)

Incorporated Associations require:

(Clubs, Societies, Body Corporates)

- Account Application Form
- Certificate of Incorporation
- Body Corporate Number
- Minutes of meeting authorising account opening & authorised account signatories
- Tax File Number (optional)

Note each signatory must provide personal identification as outlined by the Financial Transactions Report Act.

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